

## LOCAL 912 BYLAWS

SECTION 1. The headquarters of the local is Lambert - St. Louis International Airport (STL). The mailing address is 10701 Lambert International Blvd. St. Louis, MO 63145-0212 U.S.A

SEC. 2(a). Regular meetings of the local shall be held one time or more but no less than one time a quarter, 1 time each quarter.

SEC. 2(b). The meetings shall be held at a time and place selected by the local.

SEC. 3. Special meetings may be called by the President, two-thirds vote of the Executive Board or upon written petition of at least ten percent of the membership. Five days written notice of the specific purpose of the meeting must be given to the membership. No business other than that specified in the notice will be discussed.

SEC. 4. Only members of the local in good standing shall be allowed to vote.

SEC. 5. The regular order of business will be:

- (a) Roll call of officers
- (b) Reading of the minutes of the previous meeting
- (c) Report of financial condition by Local Treasurer
- (d) Reports of committees
- (e) Unfinished business
- (f) New business
- (g) Comments for the good of the local
- (h) Adjournment

SEC. 6. A quorum of this local shall consist of 7 (Seven). A quorum of any committee shall consist of a majority of the members thereof.

SEC. 7. Unless otherwise specified by law (e.g., secret ballot election or dues) or by constitution, all questions before the local will be decided by vote of the members present first by voice vote, then by a showing of hands.

SEC. 8. The time allowed for debate of any particular issue before the local and the time allowed for speeches will be 10 minutes. (ten minutes). The time allowed for debate may be extended by a majority of those present and voting.

SEC. 9. The general officers of this local who comprise the Executive Board are as follows: President, Vice President, 2<sup>nd</sup> Vice President, Treasurer, Secretary

NOTE: For officers other than President, Treasurer or Secretary (whose duties are prescribed by the standard local constitution, Article VI), if the local decides to establish other offices, its bylaws should reflect the duties to be performed by each, none of which should conflict with the duties prescribed in Article VI.

SEC. 10. The Vice President shall assist the President in the performance of the duties of that office. See standard local constitution, Article VI, Sections 3, 4.

SEC. 11. In the case of a vacancy in the office of President, the Vice President shall fill the office for the unexpired term. See standard local constitution, Article VII, Section 4.

SEC. 12. A Sergeant-at-Arms shall be appointed by the President. The Sergeant-at-Arms shall ensure that no one enters the meetings without proper authority; assist the presiding officer in the maintenance of order; welcome and introduce guests; see that each member's presence is recorded in a log; provide a roll to call should the recording of individual votes be necessary, and perform other duties as may be assigned by the presiding officer.

SEC. 13. A Chief Steward and such other stewards as may be necessary shall be appointed by the Executive Board. Stewards should be established in each airport.

SEC. 14. Nominations of officers shall be held in November and elections and installation shall be held in December after proper notice to local members. A quorum is not required for nominations and/or elections. See AFGE National Constitution, Appendix A, Part I, Section 3. Candidates shall not run for more than one office in the same election; A runoff election, if necessary, shall be held as soon as possible. The election will be mail ballot.

SEC. 15. An Election Committee shall be constituted at a meeting preceding the start of the nomination procedure. See AFGE National Constitution, Appendix A, Part I, Section 2.

SEC. 16. All officers will be administered the "Oath of Union Officers" contained in the AFGE National Constitution upon their installation in office. Officers shall serve for 3 year terms, beginning in year 2011. (Note: Terms shall not exceed three years from installation.)

SEC. 17. The current edition of *Robert's Rules of Order Newly Revised* shall govern the proceedings of all meetings of the local, when not inconsistent with the provisions of the standard local constitution, the AFGE National Constitution, or these bylaws.

SEC. 18. The local's delegates to the AFGE National Convention, district caucus, and national council meetings, after proper notice to the local's members shall be the local President who serves by virtue of office. If more delegates are allowed, they will be by virtue of office in the following order: Vice President, Treasurer, 2nd Vice President, Secretary. At that or a subsequent meeting, the local shall vote upon the authorization of funds for the delegate(s)' attendance at the National Convention, caucus, or council meetings. See AFGE National Constitution, Appendix A, Section 6(d).

SEC. 19. Such committees as may be established by the local shall be comprised of 5 or more members appointed by the President subject to the approval of the Executive Board. See Section 15 of these bylaws.

SEC. 20. The dues for full time employees shall be \$15 per pay period and the dues for part time employees shall be \$11. The amount for retired members shall be \$20.00 a year. The local's dues

shall be increased automatically by the amount, if any, by which the National Convention increases the per capita tax. See standard local constitution, Article IV, Section 1 and Article XI, Section 3.

NOTE: The AFGE National Constitution at Article XIX, Sections 4(a)(6) and 4(b)(6) and the standard local constitution at Article IV, Section 1 require that each local establish and maintain a dues level high enough to allow adequate funds for the payment for the per capita tax and to provide sufficient funds for the operational expenses of the local. It is strongly recommended that each local consider as a minimum dues level an amount such that biweekly dues are at least equal to monthly per capita tax. Locals also are encouraged to adopt a bylaw which prescribes that the local's dues shall be increased automatically by the amount, if any, by which the National Convention increases the per capita tax. See standard local constitution, Article IV, Section 1 and Article XI, Section 3.