

## **Bylaws**

### **AFGE Local 915**

Section 1. The headquarters of the local is Will Roger World Airport, (OKC) Oklahoma City, Oklahoma. The mailing address is 7100 Terminal Drive, Oklahoma City, OK 73159.

Sec. 2(a). Regular meetings of the local shall be held on the third Thursday of the month.

Sec. 2(b). The meetings shall be held at a time and place selected by the local.

Sec. 3. Special meetings may be called by the President, two-thirds vote of the Executive Board or upon written petition of at least ten percent of the membership. Five days written notice of the special purpose of the meeting must be given to the membership. No business other than that specified in the notice will be discussed.

Sec 4. Only members of the local in good standing shall be allowed to vote.

Sec. 5. The regular order of business will be:

- (a) Roll call of the officers
- (b) Reading of the minutes of the previous meeting
- (c) Report of financial condition by Local Treasurer
- (d) Reports of committees
- (e) Unfinished business
- (f) New business
- (g) Comments for the good of the local
- (h) Adjournment

Sec. 6. A quorum of this local shall consist of 3. A quorum of any committee shall consist of a majority of the members thereof.

Sec. 7. Unless otherwise specified by law (e.g., secret ballot elections or dues) or by constitution, all questions before the local will be decided by vote of the members present first by voice vote, then by a show of hands.

Sec. 8. The time allowed for debate of any particular issue before the local and the time allowed for speeches will be 15 minutes. The time allowed for debate may be extended by a majority of those present and voting.

Sec. 9. The general officers of this local who comprise the Executive Board are as follows:

- President
- Vice President
- Secretary/Treasurer
- 1<sup>st</sup> Vice President
- 2<sup>nd</sup> Vice President

Sec. 10. The Vice President shall assist the President in the performance of the duties of that office. See standard local constitution, Article VI, Sections 3, 4.

Sec. 11. In the case of a vacancy in the office of President, the Vice President shall fill the office for the unexpired term. See standard local constitution, Article VII, Section 4.

Sec. 12. A Sergeant-at-Arms shall be appointed by the President. The Sergeant-at-Arms shall ensure that no one enters the meetings without proper authority; assist the presiding officer in the maintenance of order; welcome and introduce guests; see that each member's presence is recorded in a log; provide a roll call should the recording of individual votes be necessary, and perform other duties as may be assigned by the presiding officer.

Sec. 13. A Chief Steward and such other stewards as may be necessary shall be appointed by the Executive Board. Stewards should be established in each airport.

Sec. 14. Nominations of officers shall be held in November and elections and installation shall be held in December after proper notice to local members. A quorum is not required for nominations and/or elections. See AFGE National Constitution, Appendix A, Part I, Section 3. Candidates shall not run for more than one office in the same election; however, candidacy as a delegate shall not be considered to be covered by this provision. A runoff election, if necessary, shall be held as soon as possible by mail ballot.

Sec. 15. An Election Committee shall be constituted at a meeting preceding the start of the nomination procedure. See AFGE National Constitution, Appendix A, Part I, Section 2.

Sec. 16. All officers will be administered the "Oath of Union Officers" contained in the AFGE National Constitution upon their installation in office. Officers shall serve for 2 year terms, beginning in 2010.

Sec. 17. The current edition of *Robert's Rules of Order Newly Advised* shall govern the proceedings of all meetings of the local, when not inconsistent with the provisions of the standard local constitution, the AFGE National Constitution, or these bylaws.

Sec. 18. The local's delegates to the AFGE National Convention, district caucus, and national council meetings, after proper notice to the local's members (see AFGE National Constitution, Appendix A, Part A, Section 3), shall be elected at a meeting of the local, excepting the local's President who if elected to that office serves by virtue of office. If more delegates are allowed, they will be by virtue of office in the following order: Vice President, Secretary/Treasurer, 1st Vice President, 2nd Vice President. At that or subsequent meeting, the local shall vote upon the authorization of funds for the delegates' attendance at the National Convention, caucus, or council meetings. See AFGE National Constitution, Appendix A, Section 6(d).

Sec. 19. Such committees as may be established by the local shall be comprised of members appointed by the President subject to approval of the Executive Board (except the Election Committee). See Section 15 of these bylaws.

Sec. 20. The dues shall be \$30.00/month for full time employees and \$20/month for part time employees. The amount for retired members shall be \$20.00/year.

Sec. 21. The local dues shall be increased by the amount, if any, by which the National Convention increases the per capita tax.