



American Federation of Government Employees
St. Louis Area Council #245
Post Office Box 160118
St. Louis, Missouri 63116

William Tyler, President Rayburn Wilkins, Vice-President Judy McCoy, Secretary Carrie Jackson, Treasurer Debra Robinson, Sergeant-at-Arms

November 7, 2011

RE: ANNUAL MARCH TRAINING CONFERENCE

THEME: "AFGE – Our Strength, Our Voice"

Dear Brothers and Sisters:

We are writing to inform you of the Annual Training Seminar and Business Meeting of the St. Louis Area Council #245.

Training will be held March 14-16, 2012 at the St. Louis Airport Hilton Hotel, 10330 Natural Bridge Road, Saint Louis, Missouri 63134-3303. Shuttle services are available for those who arrive by air flying into Lambert St. Louis International Airport. Reservations can be made online at www.hiltonstlouisairport.com or by phone at 314-426-5500. Use the **Group Code AFG**. Rooms will cost \$92.00 per night (single, double, triple or quad). We encourage everyone to make his or her reservations no later than February 21, 2012, as rooms at this rate will quickly sell out.

The subject matter presented at this training does fall within the purview of the Comptroller General's decision concerning administrative leave to attend training that is beneficial to both management and labor organizations. That decision is supported by FPM Chapter 630: S11-5E.

Registration fees are \$180.00 per person (includes banquet ticket and continental breakfast for three days) in advance and \$200.00 at the seminar. Extra banquet tickets will be sold on-site for \$40.00 each. To take advantage of the tremendous savings of complete registration in advance, please submit your check and registration form **at least 24 days prior to the seminar** to the acting Treasurer, Carrie Jackson, St. Louis Area Council #245, P.O. Box 160118, St. Louis, MO 63116. You may telephone her at (314) 679-6830 or the Training Chair, Ray Wilkins at (314) 302-8047.

On-site registration will be held at the St. Louis Airport Hilton Hotel on Tuesday, March 13, 2012, from 4:00 p.m. until 7:00 p.m., and on Wednesday morning from 7:00 a.m. until 8:00 a.m. Some of the highlights of the training will be:

Meet and Greet Hospitality/National Candidates' Forum for all brothers and sisters scheduled for Tuesday March 13, 2012 beginning at 6:00 p.m.

On Wednesday, March 14, 2012, William (Bill) Fletcher/ Supervisor of the Field Service Department AFGE will be our Opening Speaker at 8:15 a.m.

AFGE National President, John Gage and National Secretary/Treasurer, J. David Cox will bring the Opening Address on Thursday, March 15, 2012, at 8:15 a.m.

Augusta Thomas, Women's/Fair Practices NVP, will bring the Keynote Address at our Annual Banquet on Thursday, March 15, 2012, at 6:00 p.m.

Alma Lee, President- AFGE VA Council, will bring the Opening Address at 8:15 a.m. on Friday, March 16, 2012.

Each session will be taught by trained professionals from their respective fields of expertise. We attach a summary of the topics we will train on.

A luxurious hospitality room will be at your disposal every day. Continental breakfast will be available Wednesday, Thursday, and Friday mornings.

We request you give this notice the widest dissemination/circulation possible. Please join us as we continue for the 31st year of the St. Louis Area Council's presentation of some of the best training by the best trainers available. Hope to see you at Training Conference 2012.

Sincerely and in solidarity,

WILLIAM M. TYLER, JR.
President, AFGE St. Louis Area Council #245

2012 REGISTRATION FORM

FOR HOTEL RESERVATIONS PLEASE CALL:

ST. LOUIS AIRPORT HILTON HOTEL, 10330 NATURAL BRIDGE ROAD, SAINT LOUIS, MISSOURI 63134-3303, 314-426-5500. WE ENCOURAGE YOU TO MAKE YOUR HOTEL RESERVATIONS AS SOON AS POSSIBLE, BUT NO LATER THAN FEBRUARY 28, 2012.

2012 TRAINING REGISTRATION

UNION LOCAL _____

PHONE# _____

NAME: _____

STREET ADDRESS: _____

STATE: _____ ZIP CODE: _____

REGION: _____

OTHER GUEST(S): _____

COMPLETE REGISTRATION PACKAGE \$180.00 EACH QTY: _____
COMPLETE REGISTRATION PACKAGE (AT SEMINAR) \$200.00 EACH QTY: _____
EXTRA BANQUET TICKETS \$40.00 EACH QTY: _____

RETURN COMPLETED FORM TO: ST. LOUIS AREA COUNCIL #245
ATTN: CARRIE JACKSON, TREASURER
P.O. BOX 118
ST. LOUIS, MO 63032

MS. JACKSON CAN BE REACHED AT (314) 679-6830.
NO REFUNDS AFTER MARCH 1, 2012

Forms of Payment at check in

Hilton St Louis Airport Hotel

CREDIT CARD:

If paying with credit card you will swipe your card at check in- this authorizes your card for the room and tax amount plus about \$30 per night they stay. This doesn't do anything to your card until you check out. Your card will be charged at checkout.

DEBIT CARD:

If paying with a debit card you will swipe your card at check in- this authorizes and holds an amount on your card as if it was a charge. The system authorizes for an amount that covers your room and tax along with \$30 each night of stay. Please note that this amount shows up on your account as being charged and you cannot use it. At checkout your card will be charged for your stay and then the remaining balance will be unfrozen. This can take 5-7 business days to see the funds back on your card.

CASH

If paying with cash you will have to pay the total amount for room and tax plus a deposit of \$50. If you spend the \$50 then the front desk will get a hold of the guest and tell them they have to put down another \$50 deposit. Whatever they don't use will get credited back to them at check out.

**AFGE ST. LOUIS AREA COUNCIL TRAINING
ST. LOUIS AIRPORT HILTON
ST. LOUIS, MISSOURI
MARCH 14-16, 2012**

Conference Agenda

Wednesday, March 14, 2012

7:00 a.m. – 8:00 a.m.	Registration
8:00 a.m. – 8:15 a.m.	Orientation
8:15 a.m. – 8:30 a.m.	Opening Address by William (Bill) Fletcher, Supervisor of the AFGE Field Service Department
8:45 a.m. -10:45 a.m.	Classes in Session
Basic Steward Training	Jesus "Chuey" Sanchez, AFGE National Representative
Financial Officer Training	Sandy Williams, Executive Assistant to the AFGE National Secretary-Treasurer
Freedom of Information Act (FOIA)	Tim Davis, AFGE Local 171
Collective Bargaining	Oscar Williams, AFGE National Representative
FLRA	Mike Kelly, AFGE Ninth District NVP
Fair Practices	Shawn Petty, AFGE 9th District WFP Coordinator
Rif, Furlough and Government Transition	Eugene Martin, AFGE National Organizer
OWCP	Norma Goodwin, Federal Employment Disability Consultant
Equal Employment Opportunity	Adian Miller, EEO Attorney, AFGE WFP Dept.
Retirement (CSRS/FERS)	Monty Jolly, Benefit Architects
10:45 a.m. – 11:00 a.m.	Break
11:00 a.m. – 12:30 p.m.	Classes Resume
12:30 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 2:45 p.m.	Classes Resume
2:45 p.m. – 3:00 p.m.	Break
3:00 p.m. – 5:00 p.m.	Classes Resume
5:00 p.m.	Adjournment of Classes for Wednesday
6:00 p.m. – 12:00 a.m.	Hospitality Meet & Greet sponsored by Monty Jolly, Benefit Architects

**AFGE ST. LOUIS AREA COUNCIL TRAINING
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Conference Agenda

Thursday, March 15, 2012

8:00 a.m. – 8:15 a.m.	Orientation
8:15 a.m. – 8:30 a.m.	Opening Address by AFGE National President, John Gage and National Secretary-Treasurer, J. David Cox.
8:45 a.m. – 10:45 a.m.	Classes in Session
Advanced Steward	Mary Cooper, AFGE National Representative
Financial Officer Training	Sandy Williams, Executive Assistant to the AFGE National Secretary-Treasurer
Disciplinary/Adverse Actions	Ray Wilkins, Vice-President, St. Louis Area Council
Merit System Protection Board	Jesus "Chuey" Sanchez, AFGE National Representative
Officer Training	Mike Kelly, AFGE Ninth District NVP
Collective Bargaining	Oscar Williams, AFGE National Representative
OWCP	Norma Goodwin, Federal Employment Disability Consultant
Rif, Furlough and Government Transition	Eugene Martin, AFGE National Organizer
Legislative/PAC	Fred McDuff, AFGE National Staff Representative
EEO	Adian Miller, EEO Attorney, AFGE WFP Dept.
Retirement (CSRS/FERS)	Rick Tello, Retirement Specialist
10:45 a.m. - 11:00 a.m.	Break
11:00 a.m. – 12:30 p.m.	Classes Resume
12:30 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 2:45 p.m.	Classes Resume
2:45 p.m. – 3:00 p.m.	Break
3:00 p.m. – 5:00 p.m.	Classes Resume
5:00 p.m.	Adjournment of Classes for Thursday
6:00 p.m.	Annual Banquet (Cocktail Hour/Dinner to Follow) Guest Speaker: AFGE NVP, Augusta Thomas

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Conference Agenda

Friday, March 16, 2012

8:00 a.m. – 8:15 a.m.	Orientation
8:15 a.m. – 8:30 a.m.	Opening Address by Alma Lee, President- VA Council
8:45 a.m. – 10:45 a.m.	Classes Start
Arbitration	Donny Boyte, AFGE Local 171 President
Financial Officer Training	Sandy Williams, Executive Assistant to the AFGE National Secretary-Treasurer
Disciplinary/Adverse Actions	Ray Wilkins, Vice-President, AFGE St. Louis Area Council
Merit Systems Protection Board	Jesus (Chuey) Sanchez, AFGE National Representative
Rif, Furlough and Government Transition	Eugene Martin, AFGE National Organizer
Collective Bargaining	Oscar Williams, AFGE National Representative
Mock EEO Hearing	Adian Miller, EEO Attorney, AFGE WFP Dept.
Disability Retirement	Norma Goodwin, Federal Employment Disability Consultant
Legislative/PAC	Fred McDuff, AFGE National Representative
Retirement (CSRS/FERS)	Special Representatives
10:45 a.m. – 11:00 a.m.	Break
11:00 a.m. – 12:30 p.m.	Classes Resume
12:30 p.m. – 1:00 p.m.	Lunch
1:00 p.m. – 2:45 p.m.	Classes Resume
2:45 p.m. – 3:00 p.m.	Break
3:00 p.m. – 5:00 p.m.	Classes Resume
5:00 p.m.	Adjournment of Classes for Friday